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# Guidelines for domestic students completing their Deakin College Diploma in June 2019 and transferring to Deakin University in July 2019

Students who will be completing a Deakin College Diploma **in June 2019** and seeking a CSP at Deakin University in **July 2019** should have completed an online Deakin Application.

The sequence of dates and steps is as follows:

|  |  |
| --- | --- |
| **Date** | **Step** |
| **Submit your application** | **For June 2019 intake**: Complete the online application form by **Wednesday 19 June 2019** Go to:  **http://**[**www.deakin.edu.au/deakin-college-transfer**](http://www.deakin.edu.au/deakin-college-transfer)  The form will take about 1 minute to complete. |
| **Immediately after submitting your application** | Deakin will send you an email acknowledging receipt of your application after your submission.  If you do not receive the email, please contact [**pathways@deakin.edu.au**](mailto:pathways@deakin.edu.au) to confirm receipt of your application.  If you are not sure whether you have received a reply search your email for the words “conditional offer” |
| **Results forwarded to Deakin University** | Deakin College will forward your results to Deakin University on the day they are released.  If you have sat for a deferred exam, your results will not be sent to Deakin University until the results are finalized. As a result you may receive an email from the University advising that you have not been offered a place.  You should contact [**dsa-admissions@deakin.edu.au**](mailto:pathways@deakin.edu.au) to inform them that your results have not been finalized due to having sat a deferred exam |
| **Email regarding outcome of application sent** | On Monday 24 June 2019, Deakin University will send you an email outlining your application outcome regardless of whether you were offered a place or not.  If you do not receive an email by the next day please send an email to:  **dsa-admissions@deakin.edu.au**  If you don’t get a 50 WAM then you need academic counselling by Deakin College. If you do not get the WAM for their desired course but get higher than 50 then you need to change your preference at [www.deakin.edu.au/deakin-college-transfer](http://www.deakin.edu.au/deakin-college-transfer) to a course or campus that has a lower WAM. |
| **Enrolling at Deakin University** | Please read your offer carefully. You must comply with the instructions in your offer. If you encounter any issues, please contact your Faculty as soon as possible to discuss the problems.  You are required to enrol online as per the instructions in your offer email.  You will also need to timetable yourself after you enrol using STAR.  You can also now get a student ID card. |
| **Orientation at Deakin University** | Deakin University conducts an Orientation session specifically for graduating Deakin College students. This aims to address the differences in study styles and expectations between Deakin College and Deakin University, as well as assist Deakin College students to learn about Deakin Cloud and Deakin Sync so that they start their studies at the University fully prepared.  Please also attend your Faculty Orientation. |
| **Start at Deakin University** | **Trimester 2, 2019 commences on Monday 8 July 2019.** |

**Transfer Guidelines**

**The following transfer criteria apply:**

* complete and pass eight Deakin College Diploma units
* achieve the Weighted Average Mark (WAM - this includes all units attempted at Deakin College including any failed units) required in respect to the Deakin College Diploma you are doing and as stated on the online Deakin University Application form for courses available in Trimester 1, 2019.

**When completing the application:**

* Ensure all fields in the application is completed including your email address.
* Click on the drop box to select your course/s. You will see all courses available.
* The courses available and campuses on which they are offered vary each trimester. Please read the information provided carefully.